

Occupational Health and Safety Committee: Meeting Minutes

Date: August 15 2019

Co-Chairs: Tanner & Laura

Minutes: Laura

Additional Members: April, Michelle, Chelsey

Regrets: Dianne, Bob

Item	Update	Action
1. Incident reports	April provided 1 st aid	April will check back in but group are away camping, also participants Dad is a Dr.
2. #1 PI participant ankle twist #2 Shopping cart	Cart was removed by RCMP	
3. Hold & secure policy	Need to update in our handbook	Chelsey going to check out SD71 reporting procedures
4. Work plan	Building inspection to be done within the next month	Michelle & Laura
5. Pull stations in Autism center	Cost of covers vs staff standing outside while fire department clear all buildings	Tanner will look at ordering them
6. Heat/cold complaint	Some offices are very hot in front of building, some are very cold.	Joanne will contact Temprite for a quote/reassessment of system
7.		
8.		
9.		
10.		

Next meeting Sept 20th at 12.30 to 4.00 in boardroom